

# City of Orange

## EMPLOYMENT OPPORTUNITY

Personnel Services  
(714) 744-7255  
24 Hour Jobline  
(714) 744-7262

*The City of Orange Invites Applications for the position of:*

### LEVEL III RESERVE POLICE OFFICER

**Salary Range: \$12.64 to \$13.96 per hour/  
Minimum of 16 hours per month**

*OPEN ON A CONTINUOUS BASIS*

**SUMMARY:** While completion of a Level III Reserve Academy is desired, the City may sponsor candidates in a Level III Reserve Academy.

**FINAL FILING DATE:** A completed City application with copies of any academy certificates attached must be on file in the Personnel Services Department. **ALL APPLICATIONS RECEIVED BY FEBRUARY 14, 2006 WILL BE SCREENED FOR NEXT TEST.**

**EXAMPLE OF DUTIES:** Under supervision, Level III Reserve Officers are deployed and authorized to carry out limited duties not requiring general law enforcement powers in their routine duties. Such duties may include, but are not limited to, the following: Prisoner transportation and processing; traffic control; security at parades and sporting events; report taking; evidence collection and transportation; parking enforcement, and other duties not likely to result in physical arrest. Level III Reserve Officers may potentially be required to enforce City, County, and State laws. Attends training assignments and monthly weapons qualification; performs other related duties as assigned or required. All Reserve Officers are required to work a minimum of 16 hours per month. This includes a monthly meeting of 2 to 4 hours.

**REQUIREMENTS:**

1. Graduation from high school or the equivalent.
2. Must be a U.S. citizen at time of appointment.
3. Completion of a POST-certified Level III Reserve Academy is desired.
4. At least 18 years of age at time of application and at least 19 years of age at time of appointment.
5. Must have a valid Class "C" California Driver's License with a good driving record.

**SPECIAL REQUIREMENTS:** Employees must meet standards of physical stature, endurance, and agility established by the City. Tasks involve frequent driving, walking and standing, and occasional running; frequent light lifting and occasional lifting of heavy objects or persons; employee must have the physical ability to apprehend and restrain subjects and to defend one's self from attack. Tasks involve the operation of vehicles, firearms, and other equipment in which manipulative skills and hand-eye coordination are important ingredients of safe and productive operations. Tasks may require exposure to extreme heat or cold, extreme weather conditions, strong odors and/or smoke, dust, or pollen. Tasks require visual, color, depth, and sound perception and discrimination as well as oral communications ability.

**APPLICATION AND SELECTION PROCEDURES:** Applications will be reviewed by the Personnel Services Department and the Orange Police Department and those candidates most qualified will be invited to participate in the selection process which will consist of, but may not be limited to, an appraisal interview. Applications may be obtained from the City of Orange Personnel Services Department, 300 E. Chapman Avenue, Orange, CA 92866; the City's 24 hour Jobline at 714-744-7262, or by accessing [www.cityoforange.org](http://www.cityoforange.org). Facsimiles will not be accepted. Selection process will include, but may not be limited to, an appraisal interview (100%).

**ABOUT THE CITY.** The City of Orange, with a present population estimated at 136,700, is situated in central Orange County, approximately 32 miles southeast of Los Angeles. The City's land area is 24 square miles, with a "sphere of influence" area of 55 square miles. The City is fortunate to be located in the center of Southern California. As such, the City has become home to many leading businesses, hospitals, and commercial centers. In addition, the City has excellent educational opportunities from preschool through post-graduate programs, including Santiago Canyon College and Chapman University and its Law School. The City is served by the Orange Unified School District, which provides elementary, middle and high schools throughout the City. The City provides a full range of services for its citizens. These services include police, fire, paramedic, library, recreation and parks, planning and development, street improvements and lighting, and general administration. The City also operates a water utility and provides for refuse collection and sanitation.

**EMPLOYMENT PROCEDURE:**

City of Orange applications are required and can be obtained from the Personnel Department, 300 E. Chapman Avenue, Orange, CA, 92866, or by calling (714) 744-7262, or by visiting our web site at [www.cityoforange.org](http://www.cityoforange.org). Completed applications must be received by the Personnel Department by the final filing date and time listed on the front of this flyer to be eligible for consideration.

**An Eligibility List** containing names of successful candidates will be compiled based on the results of the examination process. Unless exhausted or canceled sooner, eligibility lists are valid for a period of one year.

**Offers of Employment** are made only after interviews are conducted by the Department in which the vacancy exists. Names of candidates on eligibility lists are provided to the Department, which has the option to interview and appoint to fill the vacancy. Those not selected remain on the eligibility list until it expires.

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**Note:** In compliance with the Immigration Reform & Control Act of 1986 (IRCA), all job offers made by the City of Orange are contingent upon establishing proof of your legal right to work in the United States. The City of Orange is an Equal Opportunity Employer.

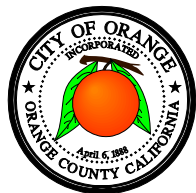
**A Medical Examination including a Drug Test and Police Records Check** are required of all prospective employees. Some positions also require that candidates pass a thorough background investigation.

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*Note: The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The types and levels of employee benefits provided, including City contributions toward benefit costs, are subject to change as a result of periodic contract settlements between recognized employee associations and the City of Orange.*

DOWNLOAD OUR CITY APPLICATION AT:  
<http://www.cityoforange.org>



**CITY OF ORANGE**  
Personnel Office  
300 E. Chapman Ave.  
Orange, CA 92866

**TO:**

Police Reserve III